

# **CITY OF LOMA LINDA SENIOR CENTER BOARD MINUTES OF JANUARY 17, 2006**

A Regular meeting of the Senior Center Board was called to order by Chair Mary Lynn Cooke at 3:03 p.m. on Tuesday, January 17, 2006, in the Senior Center at 25571 Barton Road, Loma Linda.

**Members Present:** Ms. Mary L. Cooke, Chair; Mr. Elmer Digneo; Mr. Ric Revel; Dr. Reinhold Trupp; Mr. George Pendered; and Mr. Jeff Samuels.

**Members Absent:** Mr. John Niemira; Mrs. Valerie Husbands; Mr. Jin Long Koh; and Ms. Vivi Burns.

**Staff:** Deborah Woldruff, Director, Community Development Department  
Chief Rolland Crawford, Division Chief/Fire Marshall  
Jarb Thaipejr, City Engineer, and Director Public Works Department  
Jocelyne Larabie, Administrative Secretary, Community Dev. Dept.

**Guest:** Rudy and Jean Szutz, Volunteers  
Agnes White, Volunteer  
Everett and Widad Mohr, Volunteers  
Sheila Umeda, Volunteer Social Worker  
Mona Brady, Volunteer

## **ROLL CALL**

Members present represent a quorum.

## **ORAL REPORTS/PUBLIC PARTICIPATION** – Non-Agenda items (LIMITED TO 3 MINUTES FOR EACH SPEAKER)

Director Woldruff reminded the Board Members that the Loma Linda History Fair was being held on Sunday, January 22, 2006 from 3 p.m. to 5 p.m. and added that set up time would begin around 1:30 p.m.

Fire Marshall Crawford commented that the Fire Department had been approached by Jim Shipp, Chair of the Historical Commission to see if they would commit the Model "A" fire engine for the fair.

There was no other public participation.

## **APPROVAL OF MINUTES**

**Motion by Pendered, seconded by Digneo, and unanimously carried to approve the Minutes of November 15, 2005, as presented.**

## **DISCUSSION ITEMS**

### **Report by Community Development Director**

Director Woldruff reported that the deadline for the applications for the position of Senior Center Manager closed on January 12, 2006 adding that she thought that there were 8 or 10 applicants. Ms. Woldruff stated that she would review the applications this week and that hopefully interviews could be held soon thereafter.

### **Presentation of the City of Loma Linda's Disaster Response Plan – Chief Rolland Crawford, Fire Marshall**

Chair Cooke introduced Chief Rolland Crawford, Fire Marshal to provide an overview of the Emergency Operations Plan.

Chief Crawford explained that the Disaster Response Plan was adopted in the fall of 1998 and updated in 2003 adding that the Fire Department was currently undertaking another update of the plan.

Director Woldruff distributed color copies of maps pulled from the Draft General Plan Update depicting the various fault lines and geologic hazards, flood hazard areas and flood control facilities, hazardous fire areas and the airport influence area.

Chief Crawford commented that each resident should have an earthquake kit which would contain water and canned goods for three to seven days because depending on the severity of the emergency help could take a long time. He also spoke on flood dangers and the newly completed County flood channel, and fire protection especially in the south hills area. Chief Crawford stated that the Emergency Operations Plan contained a section dealing with terrorism since the events of 9/11/01. He informed the Board that unlike other states, California has a Master Mutual Aid System in which all cities were mandated to participate; more particularly, the City of Loma Linda had a mutual response agreement with surrounding cities (Redlands, Colton, and San Bernardino) to help manage all types of disasters.

As for the role of the Senior Center and the seniors in the event of a disaster, Chief Crawford explained that the center was not currently part of the Emergency Operations Plan mainly because the facility was not large enough. He did say that it could be used at some future date as a distribution center for food and other supplies to disaster victims.

Chief Crawford concluded his presentation with a recommendation that everyone who can participate should register in a Community Emergency Response Team (CERT) training which the Fire Department offered every quarter. He explained that it was a 20-hour, two-night class and added that all participants receive designations as Registered Disaster Services Workers.

Director Woldruff asked Chief Crawford if the Fire Department could possibly use the Senior Center as a training site for the CERT training if the Board wished to host it. He said that the Department would certainly consider it. Ric Revel commented that the Fire Department might make the training available to the Senior Center members and volunteers.

### Report on Senior Needs Survey

Sheila Umeda, Volunteer Social Worker reported that the total number of completed surveys received was 721. She provided the Board Members with a breakdown of the responses she had had time to compile. Ms. Umeda reported that Mayor Floyd Petersen who had volunteered to help her prepare statistics would be providing a data entry form based on the questions in the survey, which would greatly help in keying in the data. She was hoping that the volunteers of the Senior Center would be able to assist her in this task.

Ms. Umeda commented that she was hoping to have the final statistics and a report available by March 2006.

### Request by LifeLine Screening to use the Senior Center for a date in July 2006

Jocelyne Larabie gave a brief report stating that the applicant was asking for the use of the Senior Center for a whole day to perform screening test by appointment only. Following a brief discussion, the Board Members suggested that the item be continued to the next meeting in February 2006.

**Motion by Pendered, seconded by Revel and unanimously carried to continue the discussion on the request for the use of the Senior Center by LifeLine Screening to the regular meeting of February 21, 2006.**

### Report by Public Works Department

Director Thaipejr reported on the following issues:

- The projection screen would be installed shortly on the west wall;
- Solar panels would be installed on the roof of the Civic Center, the Library and the Senior Center and that any repairs to the roofs would be made at that time. He commented that all of the buildings needed some degree of roof repair;
- The iron railing would be installed on the sidewalk as soon as it is possible;
- The bench requested for the main entrance had been purchased and would be brought to the Center shortly.

### Sub-committee Reports

- Volunteer Program Report

Board Member Husbands was absent. Chair Cooke reported that the Center had not received any new applications for volunteers.

- Aging and Adult Coalition of the County of San Bernardino

Volunteer George Pendered had no report to present as the Coalition did not hold a meeting during the holiday period.

### Discussion of miscellaneous issues related to the Senior Center

- Report on the Arts & Crafts Fair

Chair Cooke reported that the final tally for revenue from the Fairs was \$51.50. She added that the vendors were told that we would communicate with them sometime during the month of February to let them know if the Fair would return. She continued to say that there were suggestions made to improve attendance such as tying the Arts & Crafts Fair to another City event. Mrs. Ito of the Loma Linda Art and Cultural Association also suggested an art exhibit, which could include a fair

- Reports by Senior Center Board Members

There were no other reports.

Adjournment

**Motion by Digneo, seconded by Samuels, and carried to adjourn the meeting.**

The meeting was adjourned at 4:39 p.m.

Minutes were approved at the February 21, 2006.

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Administrative Secretary